



**BOOKING FORM for  
PMS2020 conference Seminar**

Please complete the booking form and return it to the Hotel of your choice before 13<sup>th</sup> march 2020

Last name: \_\_\_\_\_ First name: \_\_\_\_\_  
Address: \_\_\_\_\_  
E-mail: \_\_\_\_\_  
Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

.....  
Please book: \_\_\_\_\_ single room (s) - \_\_\_\_\_ double room (s) - \_\_\_\_\_ twin room (s) for \_\_\_\_\_ night(s)  
Arrival date : \_\_\_\_\_ Departure date : \_\_\_\_\_

Individual room, breakfast included per night : 117.47€ for the period from 14th to 17th of april 2020.

City Tax : 2.53 € per person and per night

I duly authorise you to charge from my credit card number, any cancellation fee as indicated on **Cancellation policy**.  
Credit Card: Visa ( ) Eurocard ( ) Mastercard ( ) American Express ( ) Diners Card ( )

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Cryptogram (the last 3 figures on the back of the card) \_\_\_\_\_

Expiry date: \_\_\_\_\_ Owner of the Credit Card: \_\_\_\_\_

Made in \_\_\_\_\_ the \_\_\_\_\_ Signature \_\_\_\_\_

**Booking policy**

\* No booking will be registered without credit card information.

\* Deposit :

- For a booking between 1 and 3 nights : Prepayment of 1 night
- For a booking between 4 and 6 nights : Prepayment of 2 nights
- For a booking for 7 nights and more : Prepayment of 3 nights

\* The Hotel will reconfirm the participant booking within a week.

\* After the booking deadline above indicated, bookings will be registered according to availabilities and with the rate of the day

**Cancellation policy**

\* For any cancellation made 45 days before the check in, there will be no cancellation fees

\* For any cancellation made later than 45 days, the hotel will charge you the total amount of the reservation.

\* In case of no show, the whole stay will be charged on your credit card

